

Direct Debit instruction



Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form using ball point pen and send to:

TamarTAG Customer Services, Pemros Road, St Budeaux, Plymouth PL5 1LP.

1 Account holder(s) name(s)

2 Bank or Building Society details

Account number Sort code

To: The Manager

Bank/Building Society name

(Office use only) Ref number

Originator's identification number **6 8 8 2 5 9**

Banks and Building Societies may not accept Direct Debit Instructions from some types of account

For Cornwall Council use only This is not part of the instruction to your Bank or Building Society. Cornwall Council provide agency services, including banking services to the Tamar Bridge and Torpoint Ferry Joint Committee.

3 Sign and date

Instruction to your Bank or Building Society

Please pay Cornwall Council Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Cornwall Council and, if so, details will be passed electronically to my Bank/Building Society.

Signature

Date



The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme.
The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change Cornwall Council will notify you 5 working days in advance of your account being debited or as otherwise agreed.

- If an error is made by Cornwall Council or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society.

Please also send a copy of your letter to us.

This guarantee should be detached and retained by the payer.